



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Policy Committee Meeting
Thursday, May 12, 2022 ♦ 4:00 p.m.
Boardroom**

- Members:** **Trustees:** Dan Dignard (Chair), Cliff Casey, Carol Luciani, Rick Petrella, Mark Watson
- Regrets:** Bill Chopp
- Senior Administration:** Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Rob De Rubeis, Kevin Greco (Superintendents of Education)
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1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Chair Dignard.

1.2 Attendance

Attendance was noted as above.

1.3 Approval of the Agenda

Catholic School Advisory Councils Policy 200.31 was added as Item 3.1.

Moved by: Rick Petrella

Seconded by: Mark Watson

THAT the Policy Committee of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of May 12, 2022 meeting, as amended.

Carried

1.4 Approval of Minutes from the Policy Committee Meeting – September 9, 2021

Moved by: Cliff Casey

Seconded by: Rick Petrella

THAT the Policy Committee of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the September 9, 2021 meeting.

Carried

1.5 Business Arising from the Minutes – Nil

2. Committee and Staff Reports

2.1 Equity and Inclusive Education Policy 200.23

Superintendent Greco shared a summary of the developments in the revised policy and highlighted the board's commitment to providing a learning and working environment remains committed to providing and learning and working environment free from harassing and discriminatory behaviour, where all members of the community feel safe, welcomed, and accepted. The policy has been aligned with the Ontario Human Rights Code, Ontario's Equity and Inclusive Education Strategy, Ministry of Education Policy/Program Memorandum No. 119, Ontario Anti-racism Action Plan 2020 and Covid-19 Recovery Act 2020. It was noted that there is also reference to ongoing collection and analysis of data on racism and experience of discrimination in order to address systemic barriers, monitor progress and measure impact.



The item was deferred to the next Policy Committee meeting.

2.2 Establishing Educational Partnerships Policy 400.36

Superintendent Greco delivered an outline of the updated policy including updated language, collecting data and responsibilities. The board had two existing policies containing information that overlaps: Educational Partnerships 400.18 and Establishing Working Relationships with Third Party Professional or Paraprofessional Service Providers 400.36 which were amalgamated to provide more clarity.

Moved by: Carol Luciani

Seconded: Rick Petrella

THAT the Policy Committee recommends that the Committee of the Whole refers the Establishing Educational Partnerships Policy 400.36 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

2.3 Outdoor Playground and Structures Policy 400.07

Superintendent Keys provided a summary of revisions to the policy including language, scope, natural play areas and financial obligations. The purpose of the policy is to provide stakeholders information on maintaining, relacing, installing, and removing equipment and structures. It was noted that the policy applies to all school sites. Discussion was help regarding funds for repairs.

Moved by: Carol Luciani

Seconded by: Rick Petrella

THAT the Policy Committee recommends that the Committee of the Whole refers the Outdoor Playground and Structures Policy 400.07 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

2.4 Donations and Charitable Receipts Policy 700.02

Superintendent Keys outlined updates to the policy including a renewed policy statement. It was noted that donations are encouraged to be processed online to receipt their charitable tax receipt automatically via email.

Moved by: Mark Watson

Seconded by: Rick Petrella

THAT the Policy Committee recommends that the Committee of the Whole refers the Donations and Charitable Receipts Policy 700.02 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

2.5 Admission of Elementary Students Policy 200.14

Superintendent Keys reviewed changes made to the policy including updating language and references. Discussion was held regarding registration process for Catholic, Non-Catholic and International students.



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Moved by: Carol Luciani

Seconded by: Rick Petrella

THAT the Policy Committee recommends that the Committee of the Whole refers the Admission of Elementary Students Policy 200.14 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

2.6 Admission of Secondary Schools Policy 200.15

Superintendent Keys provided a summary of the updated policy. The policy was reviewed in consultation with stakeholders. Discussion was held regarding registration requirements and direction of school support.

Moved by: Carol Luciani

Seconded by: Rick Petrella

THAT the Policy Committee recommends that the Committee of the Whole refers the Admission of Secondary Students Policy 200.15 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

2.7 Trustee Honoraria Policy 100.06

Superintendent Keys reviewed the new policy as directed by Ontario Regulation 357/06. The purpose of the policy is to provide, in a transparent way, honoraria for Board Members in recognition of their duties and responsibilities. The honoraria will take effect in the new term.

Moved by: Rick Petrella

Seconded by: Mark Watson

THAT the Policy Committee recommends that the Committee of the Whole refers the Trustee Honoraria Policy 100.06 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

2.8 Supervised Alternative Learning (SAL) Policy 200.06

Superintendent De Rubeis provided an overview of the updated policy. The program is an academic programming option to help students who may find additional secondary learning experience challenging. Revisions included updated language and appendices. The Student Alternate Learning Plan (SALP) is to be completed by the Student Success team. It was also noted that the program is inclusive to students with special education and mental health needs. A summary of the programming approaches was provided including SAL Centre, Partly Structures Program and Independent Program.

Moved by: Carol Luciani

Seconded by: Rick Petrella

THAT the Policy Committee recommends that the Committee of the Whole refers the Supervised Alternative Learning (SAL) Policy 200.06 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried



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2.9 School and Staff Involvement in Election Campaigns Policy 300.25

Director McDonald introduced the new policy which provides expectations of staff's behaviour and interaction in election campaigns.

Moved by: Cliff Casey

Seconded by: Mark Watson

THAT the Policy Committee recommends that the Committee of the Whole refers the School and Staff Involvement in Election Campaigns Policy 300.25 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

3. Discussion Items

3.1 Catholic School Advisory Councils Policy 200.31

Trustee Petrella requested that the policy be brought forward to a future meeting for review.

4. Trustee Policy Inquiries - Nil

5. Adjournment

Moved by: Mark Watson

Seconded by: Cliff Casey

THAT the Policy Committee of the Brant Haldimand Norfolk Catholic District School Board adjourns the May 12, 2022, meeting.

Carried

Next meeting: Thursday, June 9, 2022, 3:00 p.m. – Boardroom